

Alaska VA Timesheet



For the week of service, timesheets are due the following Monday by midnight if faxed or dropped off, and postmarked by Monday if mailed. Timesheets are due every week. Due to the timing of the payroll cycle, late timesheets will result in late pay. Timesheets must be signed AFTER all work is completed. Advance timesheets will not be accepted.

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I certify that the hours and services recorded on this timesheet were provided to the client by the								Date (MM/DD/YY)																
employee and that the client was not in a hospital,											/				/		ı							
nursing home, or institution when services were provided. I understand that submitting false or												_	—	_	_									
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	misleading service documentation is considered fraud and may result in dismissal, criminal												1				/ l							

Rev 12/13/2021

prosecution, and/or other penalties.

TIMESHEET SUBMISSIONS

Fax: 1-800-349-0704 or Email: CDAKTS@consumerdirectcare.com



